**Appendix 1: Scored Scrutiny Work Plan Longlist**

| **Item** | **Description** | T | O | P | I | C | C | Total | Suggested Outcome |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1.     Zero Emission Zone | Decision on whether to support Oxfordshire County Council's introduction of the Red Zone Zero Emission Zone | 2 | 3 | 3 | 1 | 1 | 1 | 11 | Refer to Scrutiny |
| 2.     Apprentices and NEETs. | To consider the Council’s and Oxford Direct Service’s future plans for employing apprentices. This may include inviting the County Council to set out their work to support people not in education, employment or training (NEET). | 1 | 3 | 2 | 2 | 1 | 0 | 9 | Refer to Scrutiny |
| 3.     Domestic Violence | To consider the availability and suitability of domestic violence services in Oxford and ways in which they could be improved | 2 | 3 | 2 | 1 | 1 | 0 | 9 | Review Group topic |
| 4.     Public participation in decision making and citizen involvement | To consider how the public could be better engaged with council decision making, such as through public meetings, consultations and other public forums, for example. A draft scoping document has been received for this item. | 2 | 2 | 3 | 2 | 1 | 0 | 10 | Review Group topic |
| 5.     Grant Allocations to Community and Voluntary Orgs 2021/22 | To consider the proposal for next year’s grant allocations before it is presented to Cabinet for decision. | 1 | 2 | 3 | 2 | 1 | 1 | 10 | Refer to Scrutiny |
| 6.      Tourism Review Group update | To receive an update on the Council's progress against agreed recommendations from the Tourism Review Group | 2 | 3 | 0 | 2 | 0 | 0 | 7 | Do not consider |
| 7.     Air Quality Annual Status Report | To consider the Oxford Annual Air Quality Status Report for 2020 | 1 | 3 | 3 | 1 | 0 | 1 | 9 | Refer to Scrutiny |
| 8.     Workplace equalities | To consider the annual workplace equalities report. | 1 | 3 | 2 | 2 | 0 | 1 | 9 | Refer to Scrutiny |
| 9.     East Oxford Community Centre Scheme | To receive an update report on the progress of the East Oxford Community Centre scheme. | 1 | 3 | 3 | 2 | 2 | 1 | 12 | Refer to Scrutiny |
| 10.     Acceptable Behaviours Consultation | To consider the outcome of the Acceptable Behaviours Consultation, and next steps. | 1 | 2 | 2 | 1 | 1 | 1 | 8 | Refer to Scrutiny |
| 11.     Sustainability Strategy | The report will provide the revised Oxford Sustainability Strategy, which will set out the vision and steps for Oxford’s sustainable future. | 1 | 3 | 2 | 2 | 1 | 1 | 10 | Refer to Scrutiny |
| 12.    Annual Update on the Council Business Plan | A report to update the Council Business Plan for 2021/22 | 1 | 3 | 2 | 2 | 0 | 1 | 9 | Refer to Scrutiny |
| 13.     Fusion Lifestyle performance report | To consider Fusion Lifestyle’s performance dashboard for leisure services. | 1 | 3 | 2 | 1 | 2 | 0 | 9 | Refer to Finance and Performance Panel |
| 14.     Oxpens Redevelopment Update | An update position on the redevelopment of the Oxpens Lane key City Centre site; the required delivery structure to take the project forward; and the Heads of Terms discussions. The City Council has formed a joint venture company, OxWED, with Nuffield College to progress the delivery of this scheme | 2 | 3 | 2 | 1 | 2 | 1 | 11 | Refer to Scrutiny |
| 15.     Council engagement with Oxford’s diverse communities / Equalities Strategy | Following this suggestion by the Committee last year, the Council intends to carry out a full assessment of the Council’s key services against the LGA’s equalities framework. The timescale for completion is under review. | 2 | 3 | 3 | 2 | 1 | 0 | 11 | Include within Review Group scope |
| 16.     Climate Emergency Review Group Update | To consider an update on progress against the recommendations and agreed actions from the Climate Emergency Review Group | 1 | 3 | 2 | 2 | 0 | 0 | 8 | Refer to Scrutiny |
| 17. Implications of Council Business Plan for Housing | To receive an update on how the Council's new Business Plan will impact on Housing, particularly in relation to working with Housing Associations to deliver Council objectives, tenant satisfaction and repairs | 2 | 2 | 0 | 2 | 0 | 0 | 6 | Do not consider |
| 18.  Tenant Satisfaction | To consider the outcome of the Tenant Satisfaction Survey for council tenants. | 2 | 2 | 2 | 2 | 0 | 0 | 8 | Refer to Housing and Homelessness Panel |
| 19.  Zero Carbon Oxford | To hear progress made and plans for the relaunch of Zero Carbon Oxford | 2 | 2 | 2 | 1 | 0 | 0 | 7 | Do not consider |
| 20.  Budget Review 2019/20 recommendations | To consider an update report on the implementation of the Panel’s Budget Review 2019/20 recommendations. | 2 | 2 | 2 | 2 | 0 | 0 | 8 | Refer to Finance and Performance Panel |
| 21.  Budget 2020/21 | To review the Council’s annual budget, medium term financial plan, HRA business plan, capital programme and fees and charges. | 1 | 3 | 3 | 2 | 2 | 1 | 12 | Refer to Finance and Performance Panel |
| 22.  Treasury Mid Year performance | To consider the performance of the Council’s Treasury Management Function at 6 monthly intervals. | 1 | 3 | 2 | 2 | 2 | 1 | 11 | Refer to Finance and Performance Panel |
| 23.  Capital Strategy 2021/22 | To consider the Council’s Capital Strategy for 2021/22 | 1 | 3 | 2 | 2 | 2 | 1 | 11 | Refer to Finance and Performance Panel |
| 24.  Treasury Management Strategy 2021/22 | To present the Council’s Treasury Management Strategy for 2021/22 together with the Prudential Indicators. | 1 | 2 | 2 | 2 | 2 | 1 | 10 | Refer to Finance and Performance Panel |
| 25.  Monitoring social value | To receive an update report on the implementation of the Council's social value considerations in procurement, next steps and lessons learned | 1 | 3 | 3 | 2 | 1 | 0 | 10 | Refer to Finance and Performance Panel |
| 26. Integrated Performance Reports | Quarterly reports to update Members on Finance, Risk and Performance | 2 | 3 | 3 | 2 | 2 | 1 | 13 | Refer to Finance and Performance Panel |
| 27.  Council Tax Support Scheme | To consider the annual review of the Council Tax Support Scheme. | 1 | 2 | 2 | 2 | 1 | 1 | 9 | Refer to Scrutiny |
| 28.  Council performance (4 items) | To track Council performance on a quarterly basis against a selection of corporate and service measures. | 1 | 3 | 2 | 2 | 1 | 1 | 10 | Refer to Finance and Performance Panel |
| 29, CIL Charging Schedule Review | Review of CIL charging schedule - To seek approval to consult on a new Community Infrastructure Levy (CIL) Draft Charging Schedule | 1 | 0 | 0 | 2 | 2 | 1 | 6 | Do not consider |
| 30. Infrastructure Funding Statement | Report on receipt, expenditure and future expenditure of CIL and S106 contributions | 1 | 2 | 2 | 2 | 2 | 1 | 10 | Refer to Finance and Performance Panel |
| 31. Annual Monitoring Statement | To approve the Annual Monitoring Report for publication. | 1 | 2 | 2 | 2 | 0 | 1 | 8 | Refer to Scrutiny |
| 32. Additional HMO Licensing | To report on the findings of the consultation and to seek approval for the next steps in relation to additional HMO licensing in the city | 2 | 2 | 2 | 2 | 1 | 1 | 10 | Refer to Housing and Homelessness Panel |
| 33. Update of Housing Assistance and Disabled Adaptions Policy | Minor changes to allow clarification around discretionary grant and joint custody arrangements | 1 | 2 | 2 | 2 | 1 | 1 | 9 | Refer to Housing and Homelessness Panel |
| 34. Safeguarding Report 2020/21 | To report on the progress made on the Oxford City Council’s Safeguarding Action Plan 2019/20 | 1 | 3 | 2 | 2 | 0 | 1 | 9 | Refer to Scrutiny |
| 35. Allocation of Homelessness Prevention Funds 2021/22 | A report to approve the allocation of homelessness prevention funds for 2021/22. | 1 | 2 | 2 | 2 | 1 | 1 | 9 | Refer to Housing and Homelessness Panel |
| 36. Capitalisation of energy efficiency measures | To consider the potential of a plan akin to that of Notting City Homes' 'Comfort Payment' as a means of diverting tenant energy spend towards funding energy efficiency measures. | 1 | 3 | 2 | 2 | 1 | 0 | 9 | Refer to Housing and Homelessness Panel |
| 37. Retrofitting Plans | To receive an update on the Council's retrofitting plans for its housing stock | 2 | 2 | 2 | 2 | 1 | 0 | 9 | Refer to Housing and Homelessness Panel |
| 38. Zero Carbon Building Pilot report | To receive an udate on the learnings from the Council's Zero Carbon pilot project and its applicability for the Council's future house-building plans | 2 | 2 | 2 | 2 | 1 | 0 | 9 | Refer to Scrutiny |
| 39. Council Borrowing Options | To present the different sources of borrowing for the Council and their benefits and drawbacks | 2 | 3 | 0 | 2 | 2 | 0 | 9 | Refer to Finance and Performance Panel |
| 40. Empty Properties in the Private Rented Sector | To consider the steps the Council may take to reduce the number of empty private residential properties | 1 | 2 | 2 | 1 | 0 | 0 | 6 | Do not consider |
| 41. Floyds Row update | To consider an udpate reports on the impact of Floyds Row, the learnings, and to make suggestions prior to tendering for any new contracts | 2 | 3 | 3 | 2 | 1 | 0 | 11 | Refer to Housing and Homelessness Panel |
| 42. Housing Performance | To consider quarterly reports on the Council's housing performance against its KPIs | 1 | 3 | 2 | 3 | 2 | 0 | 11 | Refer to Housing and Homelessness Panel |
| 43.     Oxford’s waterways | To consider the progress made by the Oxford Waterways Project | 1 | 2 | 3 | 1 | 1 | 0 | 8 | Refer to Scrutiny |

Please see summary of suggested topics overleaf. NB Some Panel meetings may not coincide with Cabinet timetables, which may require the full Scrutiny Committee to consider items instead.

**Summary**

Scrutiny Committee

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| 1. Zero Emission Zone |
| 1. Apprentices and NEETs. |
| 5. Grant Allocations to Community and Voluntary Orgs 2021/22 |
| 7. Air Quality Annual Status Report |
| 8. Workplace equalities |
| 9. East Oxford Community Centre Scheme |
| 10. Acceptable Behaviours Consultation |
| 11. Sustainability Strategy |
| 12. Annual Update on the Council Business Plan |
| 14. Oxpens Redevelopment Update |
| 16. Climate Emergency Review Group Update |
| 27. Council Tax Support Scheme |
| 31. Annual Monitoring Statement |
| 34. Safeguarding Report 2020/21 |
| 38. Zero Carbon Building Pilot report |
| 43. Oxford’s waterways |

Finance and Performance Panel

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| 13.     Fusion Lifestyle performance report |
| 20.  Budget Review 2019/20 recommendations |
| 21.  Budget 2020/21 |
| 22.  Treasury Mid Year performance |
| 23.  Capital Strategy 2021/22 |
| 24.  Treasury Management Strategy 2021/22 |
| 25.  Monitoring social value |
| 28.  Council performance (4 items) |
| 26. Integrated Performance Reports |
| 30. Infrastructure Funding Statement |
| 39. Council Borrowing Options |

Housing and Homelessness Panel

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| 18.  Tenant Satisfaction |
| 32. Additional HMO Licensing |
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